

MINUTES OF THE 1ST MEETING OF THE ADHOC EXECUTIVE COUNCIL HELD ON 22.07.2020 AT 11.30 AM IN THE CONFERENCE HALL OF THE DIBRUGARH UNIVERSITY GUEST HOUSE THROUGH VIDEO CONFERENCING.

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| 1. Prof. J.P. Verma, VC, SSADSU | - | Chairman |
| 2. Prof. V.K. Jain, VC, Tezpur University | - | Member |
| 3. Prof. R. Tamuli, VC, Dibrugarh University | - | Member |
| 4. Prof. Sheila Stephen, VC, Tamilnadu Sports University | - | Member |
| 5. Prof. S.G. Deshmukh, Deptt. of Mechanical Eng. IIT Delhi | - | Member |
| 6. Prof. Rajendra Sahu, Director, IIITM, Gwalior | - | Member |
| 7. Sri Sanjoy Dutta, ACS, Registrar, SSADSU | - | Member Secretary |

The meeting (through Video-Conference) was chaired by the Hon’ble Vice-Chancellor of Sri Sri Aniruddhadeva Sports University (SASU), Chabua, Dibrugarh. From the chair Prof. J. P. Verma welcomed all the members and thanked them for attending the meeting by sparing their valuable time. He introduced each member to the august gathering in the meeting. All the members congratulated Prof. J.P. Verma for his appointment as the first Vice- Chancellor of Sri Sri Aniruddha Sports University, Chabua, Assam. The agenda was presented by Shri Sanjoy Dutta, the registrar of the university by using the power point presentation by sharing the screen during video conferencing. Decisions taken in the meeting on each agenda item are as follows:

Agenda Item 1

DISCUSSION REGARDING DIFFERENT FACULTIES AND DEPARTMENTS TO BE STARTED IN THE UNIVERSITY

Prof. J. P. Verma presented a three-school structure with different departments for the Sri Sri Aniruddhadeva Sports University. However, Prof. Vinod Kumar, the vice chancellor of Tezpur university, suggested that instead of the Centre for undergraduate studies it may be department of undergraduate studies. Some other suggestions were also given by the members. Prof. Verma briefed that the detail discussion about the departments and other programmes will be held in the academic council meeting once it is formed and after its approval it will again be brought back in the executive council for final approval. Finally, the council resolved to approve the following three different schools with different departments in principle.

- A. School of Human Kinetics and Health
 - a. Department of Undergraduate Studies
 - b. Department of Physical Education

- B. SCHOOL OF SPORT STUDIES AND COACHING
 - a. Department of Sports Sciences
 - b. Department of Sports Coaching
 - c. Adventure Sports Unit
- C. SCHOOL OF INTERDISCIPLINARY STUDIES
 - a. Department of Yoga & Naturopathy
 - b. Department of Sports Journalism

Agenda Item 2

DECISION TO START THE BPES THREE-YEAR COURSE AND DIPLOMA IN SPORTS COACHING IN FOUR SPORTS DEPENDING UPON THE AVAILABILITY OF THE INFRASTRUCTURE, AND ADMISSION PROCEDURE THEREOF.

The Council considered the matter and resolved to approve the starting of Bachelor of Physical Education and Sports Sciences programme (BPES) of three years duration and PG Diploma in Sports Coaching (one-year programme) in four sports namely, Athletics, Football, Badminton and Table Tennis from the session 2020-21 provided Covid-19 pandemic allows to do so.

Agenda Item 3

DECISION ABOUT THE VENUE OF STARTING THE ACADEMIC PROGRAMS AND RELATED SPORT ACTIVITIES.

Prof. R. Tamuli, the Vice Chancellor of Dibrugarh University suggested that the registrar of Sri Sri Aniruddhadeva Sports University and Dibrugarh University should discuss the matter for carrying out the academic and sporting activities in the premises of Dibrugarh university in coordination with its Head, Department of Physical Education. He has gladly assured all short of help in running the programs of the Sri Sri Aniruddhadeva Sports University till its infrastructure is built up. However, due to shortage of hostel facilities the accommodation for the students (male and female), the SASU will hire the hostels for men and women and will manage of its own, outside the Dibrugarh University.

Agenda Item 4

REGARDING APPOINTING FACULTY AND STAFF IN ONLINE MODE DUE TO COVID-19 SCENARIO AS FAR AS POSSIBLE.

The Council considered the matter and resolved to approve the conducting of selection process through the online mode using video conferencing especially due to Covid-19 pandemic scenario. However, the selection process for the permanent faculty positions may be thought of conducting through personal interaction as far as it is possible.

Agenda Item 5

REGARDING APPOINTING TWO ASSISTANT PROFESSORS IN PHYSICAL EDUCATION BY DEPUTATION FROM DIET ASSAM.

The Council noted the position in the matter and resolved to approve the proposal of selecting two positions of assistant professors from DIET on deputation through online interview in order to get the good candidates.

Agenda Item 6

APPOINTMENT OF CONTRACTUAL FACULTY; ONE PROFESSOR, TWO ASSOCIATE PROFESSORS AND SIX LECTURERS (IN PHYSICAL EDUCATION AND ALLIED AREAS) FOR TAKING SUBJECT CLASSES OF BPES AND DIPLOMA IN SPORTS COACHING IN FOUR DIFFERENT SPORTS; ATHLETICS, FOOTBALL, BADMINTON AND TABLE TENNIS.

The Council noted the position in the matter and resolved to approve the proposal of appointing the contractual faculty positions of One Professor, Two Associate Professors and Six Lecturers as per the norms of the NCTE.

Agenda Item 7

APPOINTMENT OF FOUR COACHES (CONTRACTUAL) IN ATHLETICS, FOOTBALL, BADMINTON AND TABLE TENNIS FOR CONDUCTING CLASSES OF DIFFERENT SPORTS ACTIVITIES IN BPES AND DIPLOMA PROGRAMS.

The Council considered the matter and resolved to approve the proposal of appointing four coaches (contractual) in Athletics, Football, Badminton and Table Tennis for conducting classes of Diploma in Sports Coaching and BPES program.

Agenda Item 8

APPOINTMENT OF YOGA INSTRUCTOR, PHYSIOTHERAPIST, MUSIC TEACHER, NUTRITIONIST, ICT INSTRUCTOR ON CONTRACTUAL BASIS.

The Council discussed the matter and resolved to approve the proposal of appointing contractual positions for Yoga Instructor, Physiotherapist, Music teacher, Nutritionist and ICT Instructor as per the NCTE norms.

Agenda Item 9

DISCUSSION FOR HAVING PROVISION FOR APPOINTING ADJUNCT FACULTY AND ADJUNCT PROFESSOR TO HELP THE UNIVERSITY AS PER THEIR EXPERTISE. 7

The Council discussed the matter at length and resolved to approve the proposal of appointing Adjunct Professor/Faculty in the university for getting the services of the established experts in different specialized area without any liability. The Vice Chancellor has been authorized to frame its rule and proceed further in the matter.

Agenda Item 10

REGARDING APPOINTING OFFICE STAFF (ONE PA TO VC, ONE OFFICE CUM STENOGRAPHER, ONE COMPUTER OPERATOR, ONE GRAPHIC DESIGNER & TYPIST, TWO MTS (MULTI-TASKING STAFF), ONE GRADE-IV STAFF, ONE MALI, ONE SWEEPER)

The Council resolved to approve the proposal for appointing the mandatory staff of One PA to VC, One Office cum Stenographer, One Computer operator, One Graphic designer & Typist, Two MTS(Multi-Tasking Staff), One Grade-IV staff, One Mali, One Sweeper for smooth functioning of the Temporary University Office at DICC Building.

As suggested by Prof. S. G. Deshmukh from IIT Delhi that the position name should be generic in nature which was approved by the Council. Accordingly, the Vice chancellor of SASU consented that these positions may be renamed as far as possible to provide the generic names.

Agenda Item 11

DECISION ABOUT APPOINTING CONSULTANTS FOR E-GOVERNANCE AND ARCHITECT.

The Council discussed the matter and resolved to approve the appointment of consultants for E-Governance and Architecture for initiating the operations of the university in e-mode and preparing the initial blue print of the university infrastructure and preparing the documentation for the EOI for selecting the final architectural firm for the university building. The council also suggested appointing of other consultants as and when required for their specific knowledge.

Agenda Item 12

REGARDING APPOINTING CONTRACTUAL STAFF; LIBRARIAN, ACCOUNTANT, INTERNAL AUDITOR, STORE KEEPER, CONTENT WRITER, PHOTOGRAPHER, CARE TAKER FOR GIRLS AND BOYS, TWO GROUNDS MEN.

The Hon'ble VC stated that as per the NCTE norms, librarian, accountant, store keeper and grounds men are mandatory. And for university operations other positions of accountant, internal auditor, content writer, photographer, care taker for girls and boys are essential. After deliberation the council resolved to approve the proposal for having contractual appointments for these positions.

Agenda Item 13

REGARDING INTERIORS OF THE OFFICES OF THE VC, REGISTRAR AND OTHER OFFICES AND PURCHASE OF FURNITURE FOR DIFFERENT OFFICES AND CLASSROOMS FOR SMOOTH FUNCTIONING OF THE UNIVERSITY AFFAIRS.

The Council considered the matter and resolved to approve the proposal for furnishing different offices and classrooms where the classes for the different courses would be started.

Agenda Item 14

REGARDING PURCHASE OF COMPUTERS, LAPTOPS, LASER PRINTERS (B/W AND COLOUR), PROJECTORS WITH SCREEN, PHOTOCOPIER, EPBAX SYSTEM, DIGITAL CAMERAS, LED TV, SMART BOARD, DIGITAL PODIUMS, SOUND SYSTEM, MIKE SYSTEM FOR CONFERENCE HALL AND CCTV CAMERAS, UPS, DSLR CAMERAS, VIDEO CAMERA, AIR CONDITIONERS AND OTHER NECESSARY EQUIPMENT.

The Council considered the matter and resolved to approve the proposal of procuring the proposed computers, laptops, laser printers (B/W and colour), projectors with screen, Photocopier, EPBAX system, Digital Cameras, LED TV, Smart board, Digital podiums, Sound system, Mike system for conference hall and CCTV cameras, UPS, DSLR cameras, Video camera, Air conditioners and other necessary equipment as per the requirements.

Agenda Item 15

REGARDING PURCHASE OF SPORTS EQUIPMENT FOR STARTING DIPLOMA PROGRAMS IN SPORTS COACHING IN DIFFERENT SPORTS

The Council considered the matter and resolved to approve the proposal of buying the required Sports Equipment for conducting activity classes of BPES program and diploma programs in sports coaching in different sports like Athletics, TT, Badminton and Football.

Agenda Item 16

REGARDING PROCURING SCIENTIFIC EQUIPMENT FOR DIFFERENT MAKESHIFT LABS.

The Council discussed the matter and resolved to approve the proposal for developing the makeshift labs as per the requirements for conducting classes of BPES programme.

Agenda Item 17

REGARDING BUYING BOOKS AND JOURNALS (HARD COPY AS WELL AS ELECTRONIC FORMAT) AND ASSOCIATING WITH INFLIBNET FOR ACCESSING THEIR RESOURCES FOR THE LIBRARY.

The Council discussed the matter and resolved to approve the proposal of establishing online library with the help of INFLIBNET (An UGC organization of Govt. of India) and to procure books in hard copy as well as e-copy as per the course requirements and NCTE guidelines.

Agenda Item 18

BUYING VEHICLE FOR THE VICE CHANCELLOR, UNIVERSITY BUS, STAFF VEHICLE-CUM-AMBULANCE.

The Council discussed the proposal of procuring vehicles for the University. Prof. R. Tamuli, the vice chancellor of the Dibrugarh University suggested that a vehicle for the Registrar should also be purchased in the university. Accordingly, Council resolved to approve the proposal of procuring vehicles for the Vice Chancellor, Registrar, Staff Vehicle (which can be used for carrying the students/staff in the hospital due to injury or medical emergency) and university bus.

Agenda Item 19

REGARDING BEAUTIFICATION OF OFFICE PREMISES AND PURCHASING GARDENING EQUIPMENT, AND OTHER ASSOCIATED ITEMS.

After discussing the matter for renovation of the office premises, the Council resolved to approve the proposal for beautification of office premises and purchasing of gardening equipment and other associated items required in this regard.

Agenda Item 20

RENOVATION OF V.C. RESIDENCE

The registrar appraised the members that one of the Government accommodations is available which can be used by the Hon'ble Vice Chancellor of SASU after renovation. At present he is staying in the guest house with his family. Accordingly, the Council resolved to approve the proposal for renovating the proposed residential accommodation for the Hon'ble Vice-Chancellor of SASU.

Agenda Item 21

DECIDING GOVERNMENT AGENCY FOR DEVELOPING WEBSITE AND OTHER SOFTWARE WHICH ARE URGENTLY REQUIRED.

Prof. J.P.Verma, Vice Chancellor of the university appraised the house that he intends to make this university as smart university for efficient utilization of resources and maximizing the productivity of its human resources. Accordingly, it is proposed to implement e-office system from the very beginning of its operation. On the other hand, for developing, commissioning and maintaining the dynamic website of the university and to develop various application software

for developing this university as a smart campus in due course of time some agency needs to be hired.

After detailed deliberations the Council resolved to approve the proposal of hiring two government agencies namely INFLIBNET and NIC for undertaking the required task for developing the university as a smart university.

Agenda Item 22

REGARDING APPROVING LEAVE SALARY CONTRIBUTION TO BE PAID TO LNIPE FOR HIRING PROF. J P VERMA AS VICE CHANCELLOR ON DEPUTATION TILL THE PERIOD OF HIS SUPERANNUATION AT LNIPE GWALIOR.

The Council considered the matter and resolved to approve the Leave Salary Contribution @11% of the basic pay drawn, to be paid to the LNIPE Gwalior by the Sri Sri Aniruddhadeva Sports University Assam for Prof. J.P.Verma as per the standard practice. The Council also resolved to approve the proposal of pay pension contribution to LNIPE @23% of the existing basic pay (i.e. Pay in Academic Pay Level-14) as Professor drawn in LNIPE, per month during the period of deputation or till 31.10.2021(date of his superannuation).

Agenda Item 23

DECISION ABOUT HIRING SECURITY AGENCY AND AGENCY FOR MAINTENANCE AND CLEANING OF OFFICE AND HOSTEL PREMISES.

After detailed deliberations the Council resolved to approve the hiring of security agency and manpower supply agency for cleaning and MTS staff required in hostels, and other university premises.

Agenda Item 24

DECISION REGARDING COMPETITION FOR FLAG DESIGN, LOGO AND UNIVERSITY SONG

In order to decide the logo and flag of the university, the Council resolved to approve the proposal of online competition through its website and other media. The University may fix up some prize money for the first three best designs of logo and flag entries.

Agenda Item 25

REGARDING PROCEDURE FOR IDENTIFYING MAIN ARCHITECT FOR THE PROPOSED BUILDING AND PLAY FIELDS OF THE SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY.

Members of the Council deliberated in detail about the various ways of hiring main architect for the university in due course of time. The Vice Chancellor assured the house to keep them abreast about the development in this regard from time to time.

Agenda Item 26

ANY OTHER MATTER WITH THE PERMISSION OF CHAIR.

Since no other matter was raised by any of the members hence the meeting was ended with the vote of thanks to the chair.



APPROVED

(J.P. Verma)

Vice-Chancellor cum Chairam
Sri Sri Aniruddhadeva Sports University,
Chabua, Dibrugarh



(Sanjoy Dutta)

Registrar cum Member Secretary
Sri Sri Aniruddhadeva Sports University,
Chabua, Dibrugarh